

**MACKENZIE COUNTY A & P SOCIETY ANNUAL HIGHLAND SHOW  
EASTER MONDAY – 22nd April 2019**

**APPLICATIONS CLOSE 15th March 2019**

ALL APPLICATIONS MUST BE ON THIS OFFICIAL FORM and PAYMENT **MUST** BE MADE AT TIME OF APPLICATION

**Tax Invoice – GST Number: 10-658-780**

**PLEASE PRINT CLEARLY AND KEEP A COPY OF THIS AS YOUR TAX INVOICE**

BUSINESS TRADING NAME: .....

CONTACT NAME: .....

ADDRESS: .....

.....

TELEPHONE NO: ..... CELL PHONE NO: .....

EMAIL:..... RECEIVE CORRESPONDANCE BY EMAIL?

Y      N

**SIZE OF SITE REQUIRED**

(ALL SITES ISSUED IN MULTIPLES OF 6 m wide x 7 m deep): .....

**COST OF SITE**

@ **\$100.00** (GST incl) PER 6m x 7m AREA: \$ .....

**POWER (LIMITED AVAILABILITY; SEE CONDITIONS)**

@ **\$50.00** (GST incl) EXTRA PER SITE FOR 1 x 15 amp SUPPLY: \$ .....

**(MAXIMUM OF 1 EXTRA PASS @ \$10.00 PER 6m x 7m SITE):**

More passes can be purchased at \$15.00 per pass. \$ .....

TOTAL OWING: \$ .....

PAYMENT MUST BE INCLUDED- PLEASE INDICATE WITH A ✓

INTERNET (Westpac acct 031718 0002050 00) Details: TRADE, business name and phone # \_\_\_\_\_

CHEQUE (payable to Mackenzie County A&P Society) \_\_\_\_\_

**YOU MUST STATE BELOW EXACTLY WHAT YOU ARE SELLING/DISPLAYING**

**(This is necessary for allocation)-**

.....

**PLEASE INDICATE WITH A ✓ WHICH AREA YOU WISH TO DISPLAY IN:**

MACHINERY / CARS / MOTORBIKES	
CRAFT / CLOTHING / PLANTS	
PROMOTIONAL i.e schools, clubs, etc	

BUSINESS TRADE	
EQUESTRIAN AREA	

**I/WE GIVE PERMISSION FOR OUR CONTACT DETAILS TO BE GIVEN TO THE MEDIA      Y    N**

**ALL SITES ARE ALLOCATED AT THE DISCRETION OF THE TRADE COMMITTEE.**

APPLICATIONS RECEIVED AFTER CLOSING DATE WILL ONLY BE ALLOCATED SPACE IF AVAILABLE.

SIGNATURE:..... DATE:.....

- Please Post Applications to The Secretary, Attn: Trade Space, PO Box 53, FAIRLIE 7949 or forms can be emailed if payment has been made by direct credit to [mackenzieapsociety@gmail.com](mailto:mackenzieapsociety@gmail.com). If a form is emailed the original does not have to be posted.
- Please note ONE admission pass is automatically issued with every \$100.00 paid for space.
- Remember to bring your tickets as NO refunds will be made for gate entries paid.
- If you have not received confirmation of your application within 21 days of closing please contact the Trade Convenor.

For ALL site enquiries, please read the Conditions Sheet and if your query is not answered there, please email [mackenzieapsociety@gmail.com](mailto:mackenzieapsociety@gmail.com) and your query will be forwarded to the Trade Committee.

# MACKENZIE A & P SOCIETY CONDITIONS OF TRADE SPACE

**APPLICATIONS ARE NOW INVITED** for trade space at our annual show held Easter Monday 22nd April 2019 (see official Application Form). **ALL APPLICATIONS CLOSE 15th March 2019.**

**ANY APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL BE ALLOCATED AT THE DISCRETION OF THE TRADE COMMITTEE AND WILL BE CHARGED A LATE FEE.**

**TRADE DISPLAY SITES ARE ONLY AVAILABLE** in sizes of 6 metres frontage x 7 metres depth or multiples thereof (14 metres is maximum depth i.e. 2 sites). Cost is \$100.00 (GST incl) per site. Please state clearly the number of sites required. **Make sure that you have allowed sufficient space for gye ropes/crowd space, etc. Limited power sites are available in the heavy trade area** at an additional cost of \$50.00 (GST incl) per site. Power being one 15 amp 3 pin plug.

**PLEASE MAKE OWN ARRANGEMENTS** regarding tent, tables, hay, etc. The Society is not responsible for the erection of tents. The Committee will not under any circumstances hold themselves responsible for loss, damage, or misdelivery of stock or implements exhibited at the show.

**ADMISSION PASSES** are issued on the basis of **one per every \$100.00 paid for space**. One additional pass per site is available at a reduced cost of \$10.00. Additional passes may be purchased at \$15.00.

**THE COMMITTEE WILL ENDEAVOUR** to honour all site requests but reserve the right to site displays at their discretion and their decision is final. The Committee has the right to refuse any application for space and remove from the grounds any exhibitor or exhibits at any time.

**ALL TRADE EXHIBITORS** agree and undertake to exercise reasonable care in conducting their operation and agrees to make good to the Society any damage caused to cables, pipes or underground or above ground structures of any nature. The exhibitor shall hold sufficient insurance against such damage. All damage will be the responsibility of the exhibitor and all costs will be recovered. **ALL UNDERGROUND CABLES AND PIPES WILL BE MARKED WITH A RED BAND; no tent pegs or holes are to be dug or driven within one metre of marked cables or pipes.**

**EXHIBITORS OF MACHINERY AND MECHANICAL EQUIPMENT** of any description must ensure that it is fully guarded so as to be incapable of injuring spectators while on display. Tractors and other machinery demonstrated at work must be attended by a member of the exhibitor's staff while working and must be effectively immobilised when not working. Exhibitors which are considered by the Committee to be dangerous, to be excessively noisy, or undesirable in any way, may be immobilised at the discretion of the Committee.

**ALL LARGE OR DANGEROUS ANIMALS** shall be contained behind fences suitable to make sure that they cannot under any circumstances escape and meets and complies with all fencing requirements under New Zealand Law.

**ALL EXHIBITORS AGREE** and undertake to comply with the Health and Safety at Work Act 2015 and any other Act of Parliament, Regulations or Bylaws and including but not limited to the following: Resource Management Act, Sale of Goods Act, Fair Trading Act, and Consumer Guarantees Act, all LTSA and Traffic Rules and all Liquor Licensing Regulations.

**ALL TRADE EXHIBITORS** to be on the grounds by 9.30 a.m. and no trade space displays shall be removed from the grounds until after 4 p.m. without special order from the Secretary.

**THE SITE PLAN IS FINAL.** Please note **any complaints are to be in writing** to the Committee and posted to the Secretary of the Society, PO Box 53, Fairlie 7925.

**CONVENIENCE FOODS AND BEVERAGES** prepared & sold on the grounds are subject to separate tender and may only be **SOLD** from designated **FOOD** sites.

**NO PARTY STRING, SILLY STRING or FART BOMBS TO BE SOLD ON THE GROUNDS.**

**NO LASER LIGHTS TO BE SOLD ON THE GROUNDS.**

**For all site enquiries, please re-read the above and if your query is not answered then please email [mackenzieapsociety@gmail.com](mailto:mackenzieapsociety@gmail.com) and your query will be forwarded to the Trade Committee.**